

# EMERGENCY MANAGEMENT ADVISORY GROUP (EMAG)

# MINUTES

11/2/2017 ~ BUILDING 91, CAMP MURRAY ~ 1:00 PM – 4:00 PM

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*Meeting called to order by Robert Ezelle, Director of Washington State Emergency Management  
Division at 1:02pm*

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## **In Attendance – Introduction of Attendees**

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Scanned sign in sheet following minutes. "\*" = Phone participant

### **Members**

<input checked="" type="checkbox"/> Jason Biermann	<input checked="" type="checkbox"/> JoAnn Boggs	<input type="checkbox"/> Eric Brooks	<input checked="" type="checkbox"/> Deanna Davis*
<input checked="" type="checkbox"/> Sandi Duffey	<input checked="" type="checkbox"/> Robert Ezelle	<input type="checkbox"/> Chandra Fox	<input type="checkbox"/> Paul Gazdik
<input checked="" type="checkbox"/> Barb Graff	<input type="checkbox"/> Tory Green	<input checked="" type="checkbox"/> Scott Heinze*	<input checked="" type="checkbox"/> Walt Hubbard
<input checked="" type="checkbox"/> Gary Jenkins*	<input checked="" type="checkbox"/> Scott Johnson*	<input type="checkbox"/> Buster Landin	<input type="checkbox"/> Jason Marquiss
<input checked="" type="checkbox"/> Scott McDougall	<input checked="" type="checkbox"/> Lee Shipman	<input type="checkbox"/> Kent Sisson	<input checked="" type="checkbox"/> Chuck Wallace
<input checked="" type="checkbox"/> Ute Weber	<input type="checkbox"/> Jay Weise	<input checked="" type="checkbox"/> Pattijean Hooper	

### **Guest**

Sandy Eccker, Thurston County

Barnaby Dow, King County

### **Supporting Staff**

<input checked="" type="checkbox"/> Dan Banks	<input checked="" type="checkbox"/> Michael Roberson	<input checked="" type="checkbox"/> Jennifer Schaal	<input checked="" type="checkbox"/> John Ufford
<input checked="" type="checkbox"/> Serena Segura	<input checked="" type="checkbox"/> Alysha Kaplan	<input checked="" type="checkbox"/> Tirzah Kincheloe	<input checked="" type="checkbox"/> Kim Mask
<input checked="" type="checkbox"/> T.J. Rajcevich	<input checked="" type="checkbox"/> Stacey McClain	<input checked="" type="checkbox"/> Casey Broom	<input checked="" type="checkbox"/> Sierra Wardell

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## **Call to Order/Introductions/Opening Comments**

***Robert Ezelle***

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### **Approval of August 8, 2017 minutes**

- Motion to Approve: Scott McDougall
- Second: Sandi Duffey
- Discussion: None
- Vote for Approval: Unanimous

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**Action Request Report Outs**

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**All****EMAG-16-13: EMAG Membership Status/Appointments**

Dan Banks

There are three positions that expire at the end of the year. Dan asked for those who would like to continue to serve, to let him know. If they don't want to continue serving, they reach out to their constituents for a replacement. Those whose terms are expiring are Jay Weise, Gary Jenkins, and Eric Brooks (not briefed during meeting).

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**Status Updates**

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**GRANTS**

Sierra Wardell / T.J. Rajcevich

## 16EMPG

- 97% expended
- Total returned or unallocated funds to date equals \$74,995.81
  - Least populated counties: \$33,871.95
  - All other counties: \$12,407.78
  - Cities: \$23,970.88
  - Tribes: \$4,745.20... \$3,294 already moved to 17EMPG available funds
- Will move funds forward into next funding cycle as like 17EMPG are reimbursed for and are within the 16EMPG period of performance

## 17EMPG - Local

- 63 applications received
- 59 applications approved
- 56 grant agreements have been emailed to sub recipients

## 17EMPG - Tribal

- \$98,665 available (includes ~ \$3K from 16EMPG, unable to award)
- 6 tribes expressed interest in applying
- 7 applications received
  - Included 18 projects
  - \$173,504 requested - \$74,839 over available amount
- Review panel met last Thursday (10/26) to score and rank the submitted projects
- This week: communicate results to tribal applicants

## Federal Fiscal Year (FFY) 2018

- The House of Representatives combined all 12 House regular appropriations acts into bill H.R. 3354. The bill projects DHS/FEMA grants to be funded at similar levels to FFY17.
- The Senate has yet to pass its version of the FFY18 appropriations.
- The Preparedness Grants Section has not received any information clarifying the proposed homeland security grant match requirement referenced in the President's budget.
- FFY18 Appropriations:  
<https://www.congress.gov/resources/display/content/Appropriations+for+Fiscal+Year+2018>

**SCRIPT**

Serena Segura / Jason Biermann

The Catastrophic Incident Planning Framework was promulgated on October 12, 2017. Getting the document completed, was a lengthy process. Jason pointed out that the document will be dynamic in nature and updated when needed. The Catastrophic Planners will participate in "road shows" to each of the Homeland Security Regions throughout 2018, coordinated by the National Guard.

Robert Ezelle and Nancy Bickford visited Clallam County to review the county's catastrophic planning. Remarkable things are being done. The county is looking at hillsides and bridges, as well as putting together food supplies for those who don't have the resources to do so. We plan to invite Clallam County to present at an EMC meeting and would like them to also present to the EMAG.

### **RESOURCE MANAGEMENT**

Dan Banks

The Logistics Section has not been able to accomplish any recent training due to working with EMAC requests in support of the hurricanes and fires. They continue to work reimbursements from those who deployed to the Virgin Islands, Florida, and fires in California. Almost all resources have returned with the exception on a few National Guard resources and human services. There continues to be frustration in Puerto Rico. They seem so overwhelmed, they don't know what to ask for.

### **LEP (LIMITED ENGLISH PROFICIENCY) UPDATE**

Casey Broom

- Rafael Estevez is working a shared platform with the Public Education Program Manager, Rosanne Garrand by creating scripted messages LEP populations. He has worked with Yakima, Chelan, Okanagan, and Stevens counties on Spanish translations.
- Creating a CEMP checklist to provide to local planners on how to address LEP Communications, updating ESF15 Annex to the CEMP and Military Department policies. Creating LEP messages for the Alert and Warning Center.
- Arranging a Presentation Roadshow and offering technical assistance.
- Chuck Wallace recognized the work done in Grays Harbor County by Rafael for the assistance provided.
- Barb Graff suggested creating a 24/7 dispatch center where all counties can go to get the languages needed, like WIN211.

### **HUMAN CAPITAL (EMAT, IMAT, ETC.)**

Jason Biermann

John Unfred presented at WSEMA. Work is being done to assist EOCs at the local level. A poll was sent out about credentialing. Nineteen responded, majority were in support of a statewide standards and they liked it and needed it. A lot was focused on ICS.

There is a need for WAMAS on the road to help others understand what it is. Going to work with statewide IMTs to build "Mission Ready" packages. Currently, there are none in Region X, but if want to do it, it would have to be done as All-Hazard teams probably at the state level.

Barb Graff suggested looking at New York City and what they are doing. She wanted to stress that this would need to be developed before an incident, not during it.

### **EMC REPORT TO THE GOVERNOR**

Robert Ezelle

The chair of the Emergency Management Council (EMC), Ron Averill, requested the reports from the subcommittees be sent in before December 31, 2017. The report would include an overarching statement from the EMC Executive Committee. We will use the EMAG meeting minutes as the foundation for building the EMAG report.

### **SUSTAINABLE FUNDING**

Barnaby Dow/Scott Heinze

Curry Mayer is the new chair of WSEMA's Legislative Committee. WSEMA is in the process of creating a new clearer and more collective message to the Legislature. The focus will be "Looking at successes in the face of diversity". March 6, 2018 is Legislative Day in Olympia. Will be meeting with Nancy Bickford and Jim Baumgart for subject matter support.

Nathan Weed presented on how Public Health got funding from the Legislature to support their activities. Prior to receiving the funding, Department of Health (DOH) needed to define their core fundamental service. In the past Public Health in Washington State relied heavily on vehicle excise tax, the voter severely cut that in the late 1990s. Since then they have seen a significant loss of funding like the Emergency Management. DOH receives some General State Funding but rely heavily on federal grants, while local public health relies on some local funding, but mostly on pass through grants like the emergency management at the local level. The Ask was for funding basic public health services at both the local and state level. They used a “common set message” by defining the basic foundational needs (or standards) and what key services were to be delivered. By doing this the public health community went to the legislature and gained initial funding, with the opportunity to come back as progress occurs.

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**How should Emergency Management look in Washington State?****All**

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This was an open discussion about defining Emergency Management in Washington at both the state and local level. The local preparedness report, a critical component of the new 118-30 WAC is currently ongoing beta testing with Thurston County.

During this discussion, the EMAG decided to empower a working group to address the issue of defining what Emergency Management is in Washington State. The questions that the working group will address are as follow:

A workgroup will be formed to discuss the following topics:

- Define the current state of Emergency Management in Washington.
- What is the realistic view of Emergency Management?
- Where are the gaps and could they be filled?
- Create a unified definition of Emergency Management.
- Volunteers for the workgroup are Pattijean Hooper, JoAnn Boggs, Scott McDougall, Jason Biermann, Chuck Wallace, Sandi Duffey, Barb Graff, and Scott Johnson

This workgroup should plan to meet and agree to what an Emergency Management program would be like before the end of the next meeting.

Kim will send out a doodle poll to determine the meeting for the workgroup.

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**Closing Remarks****Robert Ezelle**

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**2018 Meeting Schedule as approved at this meeting**

February 1, 2018	1:00 PM – 4:00 PM	Camp Murray
May 3, 2018	1:00 PM – 4:00 PM	KCRCECC
<del>August 2, 2018</del>	<del>Time TBD</del>	<del>Eastern Washington (TBD)</del>
September 20, 2018	1:00 PM – 4:00 PM	Spokane
November 1, 2018	1:00 – 4:00 PM	Camp Murray

- The meetings will continue to be held on a quarterly basis.
- NOTE: After the meeting, the August 2, 2018 meeting changed to September 20, 2018 immediately following the 2018 WSEMA Conference, based on the scheduling issues and recommendations of EMAG members

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**Adjourn**

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11/2/2017 4:00 PM

1. Motion to adjourn: Robert Ezelle
2. Second by: Scott McDougall
  - a) Discussion: None
3. Approval: All

Emergency Management Advisory Group (EMAG)					
Thursday, November 2, 2017					
Representation	Last Name	First Name	Organization	Email	Signature
Tribes	VACANT				
Westside Large County	Biermann	Jason	Snohomish County	jason.biermann@co.snohomish.wa.us	yes
Eastside Small County Tier 1	Boggs	JoAnn	Pend Oreille County	jboggs@pendoreille.org	John Boggs
Westside Medium County	Brooks	Eric	Island County	E.Brooks@co.island.wa.us	
Eastside Medium County	Davis	Deanna	Benton County	ddavis@bces.wa.gov	phone
Eastside Medium County	Duffey	Sandi	Grant County	sduffey@grantcountywa.gov	phone
State	Ezelle	Robert	EMD	robert.ezelle@mil.wa.gov	yes
Large Cities	Graff	Barb	City of Seattle	barb.graff@seattle.gov	Barb Graff
Medium Cities	Green	Tory	City of Tacoma	tgreen@cityoftacoma.org	
State	Marquiss	Jason	EMD	jason.marquiss@ml.wa.gov	
Westside Large County	Heinze	Scott	Pierce County	shwinze@co.pierce.wa.us	
Medium Cities	Gazdik	Paul	City of Bellingham	prgazdik@cob.org	
Westside Very Large County	Hubbard	Walt	King County	walt.hubbard@kingcounty.gov	yes phone
Small Cities	Jenkins	Gary	City of Pullman	gary.jenkins@pullman-wa.gov	
Eastside Large County	Fox	Chandra	Spokane County	cefox@spokanecounty.org	
Tribes	McDaniel	Ade	Muckleshoot Indian Tribe	ada.mcdaniel@muckleshoot.nsn.us	
Westside Small County Tier 1	McDougall	Scott	Pacific County	smcdougall@co.pacific.wa.us	
Tribes	Shipman	Lee	Shoalwater Bay Tribe	lshipman@shoalwaterbay-nsn.gov	Lee Shipman
Eastside Small County Tier 3	Sisson	Kent	Chelan County	kent.sisson@co.chelan.wa.us	phone
Westside Small County Tier 2	Wallace	Chuck	Grays Harbor County	cwallace@co.grays-harbor.wa.us	phone
Medium Cities	Weber	Ute	City of Tacoma	uweber@cityoftacoma.org	yes
				uweber@ci.tacoma.wa.us	phone
Consortium	Johnson	Scott	CRESA	scott.johnson@clark.wa.gov	
Eastside Small County Tier 2	Welse	Jay	Adams County	jayw@co.adams.wa.us	
WSEMT	HOOPER	PATTISON			phone
State	Banks	Dan	EMD	dan.banks@mil.wa.gov	
State	Dudley	Lit	EMD	lit.dudley@mil.wa.gov	
State	Hollingsworth	John	EMD	john.hollingsworth@mil.wa.gov	
State	Kaplan	Alysha	EMD	alysha.kaplan@mil.wa.gov	
State	Lang	Rob	EMD	robert.lang@mil.wa.gov	
State	Mask	Kim	EMD	kim.mask@mil.wa.gov	Kim Mask
State	Rajcevic	T.J.	EMD	timothy.rajcevic@mil.wa.gov	
State	Schaal	Jennifer	EMD	jennifer.schaal@mil.wa.gov	✓
State	Ufford	John	EMD	john.ufford@mil.wa.gov	✓

Guests	ECKER	SANDY	THURSTON Co EMD	eckers@co.thurston.wa.us	Sandy Ecker
Guests					